



# How to See Your Status for Facilities

January 9, 2015

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# Step 1

- Go to our website [www.symplr.com](http://www.symplr.com)



✉ [hello@symplr.com](mailto:hello@symplr.com)  
☎ (866) 373-9725  
💬 Chat Live



Sign Up Login

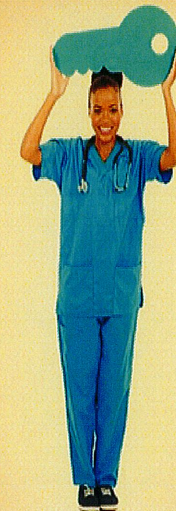
↑  
vendor reps  
start here!

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## NURSE CREDENTIALING

We have the key to **nurse credentialing**

LEARN MORE



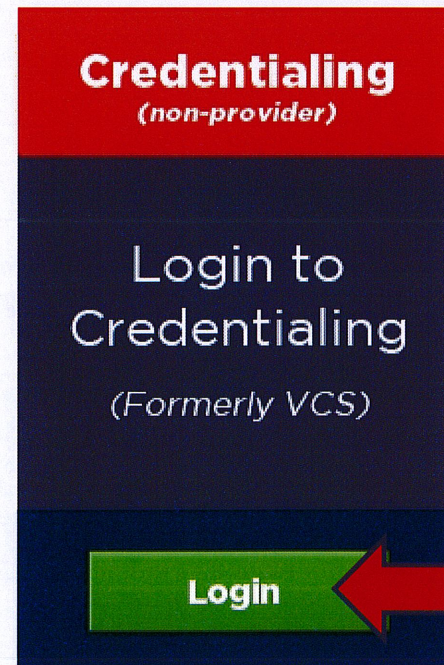


# Step 2

- Select the “Login” button



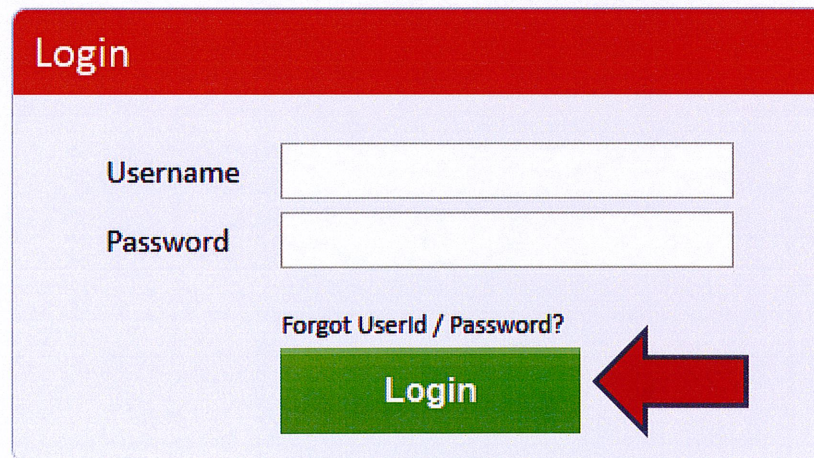
- Select the “Login” button under the credentialing





## Step 3

- Enter your Username and Password
- Select “Login”



Login

Username

Password

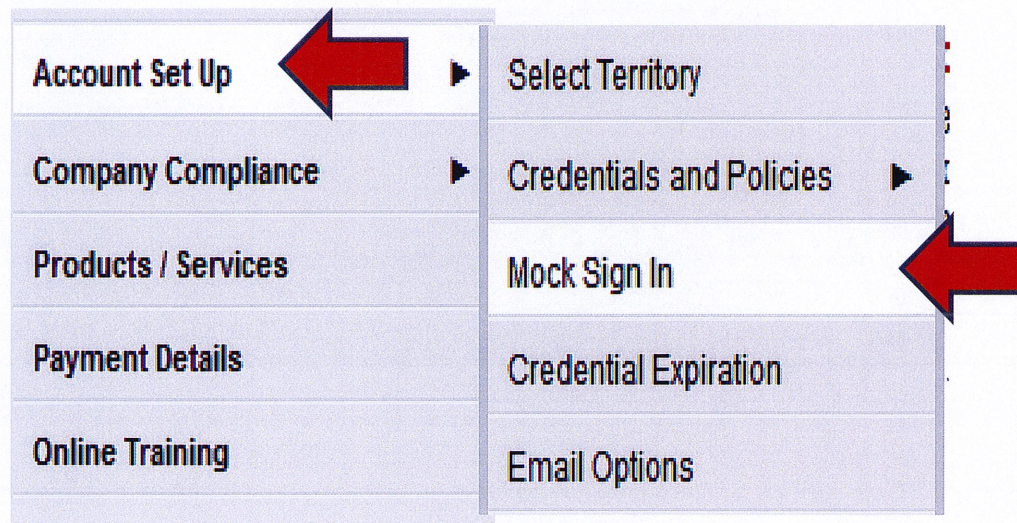
[Forgot UserId / Password?](#)





## Step 4

- Select “Account Set Up”
- Select “Mock Sign In”














# Step 5

- Look over your mock sign in screen to see what your status is.
- Green Light - Everything in your account is good.
- Yellow Light - Something is about to expire.
- Red Light - Not Compliant

**Mock Sign In**

Welcome to the Mock Sign In area! You selected these hospitals below as part of your territory. Want to see what the hospital will see if you were to sign in now? Click on "MOCK SIGN IN" beside each hospital to see if you would be cleared for your appointment or case.

BAPTIST HEALTH MADISONVILLE, INC.: MADISONVILLE, KY		<a href="#">MOCK SIGN IN</a>
BAPTIST HEALTH MEDICAL ASSOCIATES: MADISONVILLE, KY		<a href="#">MOCK SIGN IN</a>
BAPTIST HEALTH SPORTS MEDICINE & REHABILITATION: MADISONVILLE, KY		<a href="#">MOCK SIGN IN</a>
BAYHEALTH MEDICAL CENTER/KENT GENERAL - DOVER, DE		<a href="#">MOCK SIGN IN</a>
BAYHEALTH MEDICAL CENTER/MILFORD MEMORIAL- MILFORD, DE		<a href="#">MOCK SIGN IN</a>
BAYHEALTH MEDICAL GROUP		<a href="#">MOCK SIGN IN</a>
CAYUGA MEDICAL CENTER: ITHACA, NY		<a href="#">MOCK SIGN IN</a>
DELL CHILDREN'S MEDICAL CENTER OF CENTRAL TEXAS: AUSTIN, TX		<a href="#">MOCK SIGN IN</a>
DEMO HOSPITAL (NOT A REAL HOSPITAL)		<a href="#">MOCK SIGN IN</a>







# Step 6

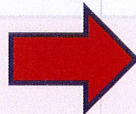
- If you are Yellow or Red Lighted just select “Mock Sign In”
- You will be told why you are Yellow or Red Lighted

## Mock Sign In

Welcome to the Mock Sign In area! You selected these hospitals below as part of your territory. Want to see what the hospital will see if you were to sign in now? Click on “MOCK SIGN IN” beside each hospital to see if you would be cleared for your appointment or case.

DEMO HOSPITAL (NOT A REAL HOSPITAL)		<a href="#">MOCK SIGN IN</a>
HOUSTON METHODIST HOSPITAL: HOUSTON, TX		<a href="#">MOCK SIGN IN</a>



Supplier Credentials	View	Expires
FDA Registration		Not Applicable
AATB Accreditation		Not Applicable
The Methodist Hospital System Insurance Requirements		Jan 14, 2015 Expires Soon!
Govt Watch List	<a href="#">View</a>	Jan 13, 2016





# To Update Any Documents

- Go to “Account Set Up”
- Select “Credentials and Policies”
- During this process if you have any problems please contact us at:
  - Phone: 281-863-9500 or Toll Free 866-373-9725, option 1
  - Online Chat
  - Email: [support@symplr.com](mailto:support@symplr.com)

